

**ALBERS ELEMENTARY SCHOOL DISTRICT #63**  
**BOARD OF EDUCATION**  
**AUGUST 28, 2024**  
**REGULAR MEETING, 7:00 PM**

CALL TO ORDER

Huegen called the meeting to order at 7:00 PM. Roll call shows Athmer, present; Boeckmann, present; Henry, present; Huegen, present; Jung, absent; Lucas, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Angela Wellen, Kristie Weh and Chris Norrenberns were present. Superintendent Mike Toebe and Bookkeeper Janel Zurliene were also present.

PUBLIC COMMENT

There is nothing at this time.

APPROVAL OF THE AGENDA

Athmer made the motion to approve the agenda with the addition of the Approval of Executive session minutes from July 24, 2024 and Latch Key program. Wuebbels made the second motion. Voice votes show all present in favor.

BOOSTER CLUB

- Their meeting was held on August 27, 2024.
- Box Tops are still being collected in the digital format.
- The playground equipment needs some repairs. It was noted that the Booster Club would like to work to raise money for new equipment over several years.
- The officers are considering a dinner-auction, glow bingo, or another large fundraiser to raise money for the playground.

COMMITTEE REPORTS & ASSIGNMENTS

- BUILDING & GROUNDS, Lucas, Henry, Boeckmann – There is nothing at this time.
- TECHNOLOGY, Athmer, Wuebbels, Lucas – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS, Jung, Boeckmann – There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.
- FINANCE – Huegen, Wuebbels, Boeckmann – There is nothing at this time.
- KASKASKIA COLLEGE COMMITTEE – Huegen, Henry, Athmer – There is nothing at this time.
- SIP – There is nothing at this time.
- PARENT ADVISORY BOARD – There is nothing at this time.
- BULLYING – There is nothing at this time.

TEACHER REPORTS

There is nothing at this time.

CONSENT AGENDA ITEMS

Wuebbels made the motion to approve the minutes from the July 24, 2024, regular meeting; approve and seal the minutes from the July 24, 2024 executive session; approve the financial report; and approve the bills for \$ 45,046.59. Lucas made the second motion. Roll call shows Boeckmann, aye; Henry, aye; Huegen, aye; Jung, absent; Lucas, aye; Wuebbels, aye; Athmer, aye.

OLD BUSINESS

- 2023-2024 MAINTENANCE GRANT – The architects are preparing the specifications for bidding. August 29, 2024 will be the advertised date; September 5, 2024 pre-bid meeting; September 19, 2024 bid opening; September 25, 2024 bid award contract.
- LATCH KEY SURVEY – The program is going well. They are using the meeting room across from the office.
- ENGAGEMENT SURVEY – Huegen compiled the results. Staff members were also able to review the report that Huegen prepared during the staff in-service day on August 12, 2024. Mrs. Scott and Mrs. Richter are working with Mr. Toebe to assist with communication between the grade levels, elementary and junior high.
- IASB CONVENTION – The annual convention is November 22-24, 2024 in Chicago. Contact Mr. Toebe if you would like to attend.
- ATHLETIC HANDBOOK – Athmer made the motion to approve the second reading of the Athletic Handbook. Boeckmann made the second motion. Voice votes show all present in favor.
- EMPLOYMENT – Golf, 5<sup>th</sup> & 6<sup>th</sup> Grade Volleyball, Track, Golf, Robotics, Scholar Bowl, Chess Club, and Book Fair were tabled.
- EMPLOYMENT – Athmer made the motion to approve Dawn McClellan as a volunteer assistant for softball. Boeckmann made the second motion. Voice vote shows all present in favor. All other volunteer positions were tabled.

## NEW BUSINESS

- PRESS POLICIES – The first reading was held.
- SALARY SCHEDULE – This item was tabled for executive session.
- SECURITY CAMERAS - The Booster Club has offered to purchase three additional cameras. The estimated price is \$1,900.00.
- BONDS – Tim King from King Financial is gathering information regarding the bonds the school currently has including their maturity dates.
- BUDGET HEARING – Athmer made the motion to set the Budget Hearing for September 24, 2024 at 6:45 PM. Boeckmann made the second motion. Voice vote shows all present in favor.
- EMPLOYMENT – Wuebbels made the motion to hire Sally Albers as a paraprofessional. Athmer made the second motion. Roll call shows Henry, aye; Huegen, aye; Lucas, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Jung, absent.

## SUPERINTENDENT'S REPORT

- E-Learning day plan must be published in the newspapers. Currently, after two consecutive snow days the third day would be an e-learning day. Mr. Toeben will discuss options with the staff members. The item will be listed on the October agenda and will need to be published in the newspaper. Mr. Toeben will also contact other schools to verify the e-learning plan.
- 8th grade nights for students and parents will be held at the basketball games. There are numerous sports and it is difficult to honor them at each event. It will be consolidated into one night for the ladies and one night for the men at a home basketball game. All 8<sup>th</sup> grade students will have the opportunity to have their photo turned into a student banner for any of their activities, even if they are not sporting related.
- There is a SIP day on Friday. The bus evacuation, fire drill, and intruder drill procedures will be reviewed with all staff members. They will also discuss RTI placements and programs.
- Coping for Kids counselors come to the school one time per week. Mr. Toeben would like to see this increased to two times per week. More information will be shared at future meetings.
- Board Elections are in April 2025. There will be 5 seats available.

## EXECUTIVE SESSION

Athmer made a motion to enter into the executive session at 7:42 PM. Wuebbels made the second motion. Roll call shows Athmer, present; Boeckmann, present; Henry, present; Huegen, present; Jung, absent; Lucas, present; Wuebbels, absent. Mr. Toeben; present  
Athmer made a motion to exit the executive session at 7:53 PM. Boeckmann made the second motion. All in favor.

## ADJOURNMENT

Athmer made a motion to exit the regular session at 7:55 PM. Wuebbels made the second motion. All in favor.

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Lynette Huegen, President

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Courtney Athmer, Secretary